

City of Horn Lake, MS  
3101 Goodman Road West  
Horn Lake, MS 38637



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Munis ID # \_\_\_\_\_

Munis Rec.# \_\_\_\_\_

Munis Permit # \_\_\_\_\_

**Office of Planning and Development**

**Demolition Permit**

Applicant Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Building Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Demolition Contractor Name: \_\_\_\_\_ Lic. #: \_\_\_\_\_

Contractor Address: \_\_\_\_\_ Phone: \_\_\_\_\_

- Work Description: Partial Demolition \_\_\_\_, Full Demolition \_\_\_\_, Residential \_\_\_\_, Commercial \_\_\_\_
- Structure Size: \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_, total AREA \_\_\_\_\_, total VOLUME \_\_\_\_\_
- Type of Construction: \_\_\_\_\_
- Other structures on the lot: \_\_\_\_\_
- This property is \_\_\_\_ is not \_\_\_\_ within the limits of the 100-year flood plain shown on the current FIRM
- Anticipated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Note: For all Demolition projects the Contractor shall provide two (2) copies of a Site Plan showing property lines, adjacent streets and location of all structure(s) to be demolished, all structure(s) to remain, and location and style of all of all systems and materials to be utilized to protect the public, adjacent sidewalks, streets and properties from damage resulting from the demolition process. All utilities shall be capped or turned off in compliance with the requirements of the utility companies. Materials removed from the demolished structure(s) shall be stored securely so as to minimize dust and disturbance from the elements and shall be promptly removed from the site to a legal disposal facility.

For ALL structures: demolition must begin within thirty (30) calendar days of permit issuance and work must be continuous until completion. If the demolition work is not begun within thirty (30) calendar days of Permit Issuance Date, this Permit is VOID. ALL demolition work must meet the minimum standard of the IBC 2012 and the City of Horn Lake Ordinances. The permit holder is responsible for obtaining all required inspections prior to issuance of a Certificate of Completion.

The Building Official hereby grants the above application subject to the proper validation below.

Date \_\_\_\_\_ Applicant's Signature \_\_\_\_\_

Permit Fee \_\_\_\_\_ Cash \_\_\_\_\_ Check \_\_\_\_\_ Card \_\_\_\_\_ Receipt #: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_ Permit #: \_\_\_\_\_

**Building Permit Checklist:**

Site Plan \_\_\_\_\_, Permit Fee \_\_\_\_\_, Water Cut-off \_\_\_\_\_, Sewer Capped \_\_\_\_\_, Gas Cut-off \_\_\_\_\_ Power \_\_\_\_\_  
Current Bond \_\_\_\_\_, Insurance Certificate \_\_\_\_\_, Flood Plain Development Permit \_\_\_\_\_, Asbestos Regs. \_\_\_\_\_,  
Fuel Tank Removal Regs. \_\_\_\_\_, Lead Pipe Regs. \_\_\_\_\_

**\*Permit fees are not refundable**